United Nations ST/AI/2002/1

Secretariat

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# Administrative instruction amending administrative instruction ST/AI/1999/4

## Education grant and special education grant for disabled children

Pursuant to section 4.2 of Secretary-General's bulletin ST/SGB/1997/1, the Under-Secretary-General for Management amends as follows administrative instruction ST/AI/1999/4, entitled "Education grant and special education grant for disabled children", to implement staff rules 103.20 (g) and 203.8 (f):

Section 5.3 is replaced by the text set out below:

"5.3 When prorating is required, it shall normally be effected in the proportion which the period of attendance or service bears to the normal school year. For that purpose, periods of more than 20 days shall be taken as a full month, and 11 to 20 days as half a month. Periods of 10 days or less shall be ignored. However, when the school charges fees at different rates for various parts of the year, this shall be reflected in prorating the amount of the grant. In accordance with staff rules 103.20 (g) and 203.8 (f), no prorating shall be required when the staff member dies while in service after the beginning of the school year."

A new section 8.1 (f) is added, as set out below:

"8.1 (f) In the event the staff member dies while in service after the beginning of the school year, the entitlement to education grant travel shall continue until the end of the school year and may be authorized for travel between the educational institution and the duty station, or another location, subject to the maximum allowed in section 8.1 (d)."

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The present instruction shall enter into force on 1 February 2002.

(*Signed*) Joseph E. **Connor**
Under-Secretary-General for Management

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